Request for Proposal (RFP)

Title: Lions Society House & Traditional Jail

RFP Number: TAMAYA-02-2026

Issue Date: July 23, 2026

Submission Deadline: August 7, 2026

Contact Information:

Lawrence John
Tribal Planner
Santa Ana Pueblo
02 Dove Road, Santa Ana Pueblo, NM 87004
(505) 785-4930 – Cell Phone
lawrence.john@santaana-nsn.gov

1. Introduction

Santa Ana Pueblo is seeking qualified contractors to submit proposals for a new housing construction project. The project involves the comprehensive build of one (01) Traditional Lions Society House and Traditional Jail building. The Pueblo prefers a proposal from general contractors with the ability to oversee all of the various components of the scope of work but will consider proposals from companies to perform individual components or a group of components of the scope of work based upon their expertise.

The contract will be written on a low-bid basis because of the scope of the contract, that is the work needed on each individual home, cannot be definitively quantified at this time. The Pueblo has funding to undertake this project. The project will be overseen by the Tribal Administrator, Tribal Planner and Pueblo's building inspector. The contractors and/or subcontractors must ensure compliance with all local building codes and safety regulations and meet Pueblo's requirements for liability, auto and workers' compensation insurance. In addition, the Pueblo may require a performance bond.

2. Project Overview

2.1 Scope of Work

Interested bidders may obtain the project specifications and Project Manual by contacting Lawrence John, Tribal Planner, at **lawrence.john@santaana-nsn.gov**. Upon request, a link to access the project specifications and Project Manual will be provided.

2.2 Project Location

The project is located at Tamaya Village.

2.3 Budget

The Pueblo has funding to complete this project. The Contractor shall notify the Owner in advance of engaging any subcontractor, providing details about their qualifications and scope of work and include in their proposals. Contractors will be reimbursed for materials including reasonable overhead and profit. The Pueblo will reimburse contractors upon completion of a job.

3. Proposal Requirements

3.1 Submission Requirements

Proposals must include the following components:

- Executive Summary: A summary of the contractor's understanding of the project and approach to execution.
- Project Plan: A comprehensive plan outlining the approach, timeline, project evaluation/prioritization and methodology for completing the rehabilitation or components of the rehabilitation.
- Cost Proposal: A detailed list of rates for each area of the scope of work proposed including overhead and profit rates.
- Warranty: This warranty covers one (1) year of workmanship, materials and to provide a detailed breakdown of your standard warranty coverage, including the specific components covered, warranty duration for each component, and any limitations or exclusions.

4. Submission Instructions

Proposals must be received by August 7, 2026, at 10:00 a.m. Submit proposals to:

Lawrence John, Tribal Planner
Administration Building – Front Desk
02 Dove Road
Santa Ana Pueblo, New Mexico 87004

Proposals should be sealed and clearly marked with the RFP number and title. Late or incomplete submissions will not be considered and accepted. **Email proposals will not be accepted.**

5. Rights Reserved

Santa Ana Pueblo reserves the right to reject any or all proposals, negotiate with selected contractors, and cancel the RFP at any time.