

**IN THE SANTA ANA TRIBAL COURT  
COUNTY OF SANDOVAL  
STATE OF NEW MEXICO**



\_\_\_\_\_, **Petitioner,**

**v.**

**Case No.** \_\_\_\_\_

\_\_\_\_\_, **Respondent.**

\_\_\_\_\_ Address

\_\_\_\_\_ City

\_\_\_\_\_ State/Zip Code

**CIVIL COMPLAINT**

1. Plaintiff or defendant resides or may be found in, or the cause of action arose within, the jurisdictional boundaries of the Pueblo of Santa Ana.
2. Plaintiff is (not) a member of the Santa Ana Pueblo or any other tribe, or is a business operating on the lands of the Santa Ana Pueblo.
3. Respondent is (not) a member of the Santa Ana Pueblo or any other tribe, or is a business operating on the lands of the Santa Ana Pueblo.
4. Plaintiff's claim arises from the following event or transaction:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

5. Where and when the events took place:

\_\_\_\_\_  
\_\_\_\_\_

6. What law the Defendant or their actions violated, or what law covers the Complaint or Position (if known):

\_\_\_\_\_  
\_\_\_\_\_

7. Plaintiff claims from Defendant the amount of \$ \_\_\_\_\_.

Plaintiff claims from Defendant personal property of the value of \$ \_\_\_\_\_  
which is described as follows:

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8. What remedy the Plaintiff wants in terms of other orders by the Contemporary Court:

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\_\_\_\_\_  
Date

\_\_\_\_\_  
Signed

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Address

\_\_\_\_\_  
City, State, Zip Code

\_\_\_\_\_  
Telephone Number

\_\_\_\_\_  
E-mail address

**USE NOTE:**

**Civil Rule 1. FILING A COMPLAINT OR PETITION**

- (A) A lawsuit is started when a person files a Complaint or Petition with the Contemporary Court.
- (B) In general, a Petition is used for family matters such as a divorce proceeding, guardianship or establishing paternity.
- (C) A Complaint is used for most other civil suits.
- (D) The Complaint must have the following information and contain the caption and form set out in the Complaint -CivilComplaint.Form-PSA-001:
  - i. The name and address of the person(s) filing the complaint, known as the Plaintiff.
  - ii. The name and address of the person(s) or entity against whom the complaint is filed- known as the Defendant.

- iii. Whether the Plaintiff and Defendants, are members of the Santa Ana Pueblo or any other federally recognized tribe, or are a business operating on tribal lands.
- iv. When and where the events took place.
- v. What law the Defendants or his/her actions violated and what law covers the Complaint or Position.
- vi. What remedy the Plaintiff wants in terms of damages (money) or orders of the Contemporary Court.

**Rule 6. ALL DOCUMENTS MUST BE SIGNED**

The Complaint, Answer, and all Motions or other documents (called “Papers”) filed with the Court must be signed by the person submitting the document. The address and phone number of the individual signing must follow the signature. By signing, the person submitting the document is certifying that to the best of the individual’s knowledge, information and belief, and after investigating the matter, the complaint or document is not submitted for an improper purpose, is factually accurate, there is evidence to support the alleged facts, and the claims are supported by existing law. If a person is represented by an attorney or advocate, only the attorney or advocate may file papers.

*(Reference: Pueblo of Santa Ana Rules of Procedure for the Contemporary Court; Adopted by Resolution No. 07-R-54, November 8, 2007. Form amended 01/27/17.)*